



TEAM FORCE Paintball Group Organisers Guide.

Your Mission – To organise a fantastic day out paintball at Teamforce Paintball in Swansea, for friends, family, work colleagues, sports team mates and anyone who wants a cracking day of paintball fun.

Step 1

- * Check the Teamforce website or phone 01792 772311 for an information pack.
- * Choose the package and price that you want to go for.
- * If you want food with us then you can buy a package including food and paintballs. Please note all our food is cooked fresh each day and needs to be pre paid 48 hours prior to arrival.
- * Check availability with Teamforce for the date you want.
- * Please remember Teamforce is a very busy paintball centre so try and organise your group a month in advance. We can take short notice groups subject to availability. We can cater for up to 140 players per day.

Step 2

- * Get in touch with all those who you want to invite to play paintball at Teamforce, such as friends and family etc.
- * Phone, email or text everyone the date, time, place (Teamforce) the cost and when they need to pay you by to confirm their space.
- * Once you have collected all the money from the players you can then pay Teamforce by cash at our office or over the phone by credit/debit card.
- * Once you have paid Teamforce and your bookings is confirmed please remember that all players must sign a registration form prior to playing with us and under 16's must have this signed by a parent or guardian.
- * Please remember that Teamforce normally require payment in full at least 48 hours in advance to confirm your booking. This will ensure that we have the right amount of staff and equipment ready for the day.

Step 3

- * Get in touch with everyone who is playing and tell them the confirmed details including, date, time and location. It is vital that players arrive on time so we can get everyone playing as soon as possible.
- * Send all players a copy of our directions and map if needed.
- * Also let them know what to wear such as old clothes, sturdy footwear such as boots.
- * Remind everyone to bring extra cash or credit /debit cards on the day if they want to buy extra paintballs, smoke & paint grenades, sweets and drinks etc.
- * Remind everyone that we play in all weather conditions so bring a sense of humour!

Teamforce Top Tips

- * Please remember the bigger your group the more fun you will have and for your hard work the better the discount you will get!
- * We normally play in teams of 15 player's v 15 so if you organise 30 players you can have your own group battle it out in our paintball zones.

- * Make sure that everyone who wants to play pays you before your chosen date so you don't lose out financially.
- * In our experience lots of people will say they want to play but only those who are really serious will pay you on time.
- * You can always let Teamforce know if your numbers go up or down before you make your final payment.
- * Put up one of our group organisers posters on a notice board or staff area if you are organising a work or club group etc.
- * If any of your group are Under 16 years old they must have a Registration form signed by a parent or guardian with them on the day of play.
- * You can download the Registration form from our website if needed.
- * If you need any help then just give us a call.

<http://www.teamforceuk.com>